

THE LOVETT FOUNDATION
GRANT APPLICATION-2011

INSTRUCTIONS: *Please comply with ALL instructions to avoid disqualification.* The Lovett Foundation does not make grants to general operating budgets, but for targeted use. We do not make grants to individuals, umbrella organizations or to organizations with no 501(c)(3) status. Grants are made only in the areas listed in section 2. Only use this PDF form. Please print or type. Answers to Section 3 should be included in a typed attachment (double-spaced, no more than 325 words per section). Submit completed application and related attachments unfolded in a 9" x 12" envelope. Do not staple or paperclip pages. Include the name of your organization as it appears on the application in an external return address. Do not include **any** extra materials beyond those required by the application. Applications must be *received* via First Class United States Mail ONLY between May 1 and August 1. The more specific, clear, and concise you can be, the better chance your application has. Please avoid jargon. Submit completed form to: The Lovett Foundation, 10 Stump Tree Lane, Winston-Salem, NC, 27106. **Failure to follow all directions will result in disqualification.** Grants will be made by Nov. 1

SECTION 1:

Date of Application: _____
(Must be between May 1 and August 1)

Legal Name of Organization: _____

Year Founded: _____

Current Annual Operating Budget: _____

Address in the United States: _____

Contact Person/Position: _____

Telephone: _____

E-mail: _____

Website: _____

SECTION 2

Area of Grantmaking: _____ Arts _____ Education
(Please check one or more) _____ AIDS Support _____ Women's & Family Issues
_____ Homelessness _____ Environment

Purpose of Grant: _____
(Please describe in one sentence) _____

Amount Requested: _____
(Keep in mind that our average grant is \$2700.)

Total Project Budget: _____

Geographic Area Served: _____

Number of Constituents Served by Project: _____

SECTION 3

1. Provide a brief description (maximum 325 words) of your organization, including its history and purpose. Indicate your level of support in your community, your level of volunteer participation, and any other information you feel is pertinent to our understanding your organization. Please begin this description with your **mission statement**.

2. Provide a brief description (maximum 325 words) of the specific project for which you are seeking funding. Be concise, clear and specific and avoid jargon. If The Lovett Foundation grant request is only part of the total funding for the project, please indicate other sources of funding.

SECTION 4

Will the requested funds be used to help meet a matching gift? Yes No
If so, please provide details.

Will the requested funds be used to help solicit matching gifts? Yes No
If so, please provide details.

Please include the following attachments with your completed application form:

- IRS letter certifying 501(c)(3) status
- Detailed budget of project for which support is sought
- Details of previous grants made by The Lovett Foundation
- List of the largest grants from other foundations in the past 3 years