

CHARLIE LOVETT FUND FOR ELEMENTARY DRAMA
2010–2011 APPLICATION FORM

Instructions: Failure to follow instructions will result in disqualification. Funding is available for production of plays and musicals performed by elementary school students (grades 1–5) in a school program. This form should be filled out by the adult in charge of the program (preferably the director of the play). Please print or type. Please use *only* this PDF form. Please include the following attachments, and *no others*:

- 1) Production budget as requested in section 2
- 2) Answers to section 3
- 3) IRS form certifying the tax exempt status of your school

Do not fold, staple, or paper clip application form or attachments.

Mail completed application in a 9 x 12 envelope to:

Charlie Lovett Fund for Elementary Drama
10 Stump Tree Lane
Winston-Salem, NC 27106

We understand how important it is for the planning of your production that you know if you will receive funding from us. We will make every effort to process applications within 30 days of receipt. If funding for a school year has been exhausted when we receive your grant, we will let you know immediately and invite you to submit an application for the following year.

Section 1: School Information

Name of School: _____

Type of School (Independent, Public, Parochial, etc.): _____

Grade Levels: _____ Total Enrolment: _____

Total Annual Budget: _____

Address: _____

Contact: _____

Position (indicate if staff or volunteer): _____

Phone number: _____

E-mail Address: _____

Section 2: Production Information

Name of Play or Musical: _____

Author: _____

Is the script under copyright? Yes____ No ____

If yes, what royalties are being paid? _____

Number of Students in Cast: ____ Grade Level(s) of Students: ____

Date(s) of Production _____

Anticipated Audience (size and age): _____

Are rehearsals: ____ during the school day or ____after school?

Is this a new program this year? Yes____ No ____

If not, when did this program begin? _____

Amount of Funding Requested (average grant is \$300): _____

What, specifically, will funding be used for (costumes, set, royalties, etc.)?

What other sources will provide funding? (School budget, parents, ticket sales, fundraising projects, etc.)

Please attach a breakdown of your anticipated production budget (i.e. what you will spend on costumes, sets, royalties, and other expenses).

Section 3: Make Your Case

In a single paragraph (150 words maximum), tell us why your school should receive funding from the CLFED. Include this answer as an attachment on a separate sheet.

In a single paragraph (150 words maximum), have one of your students write what being involved in this play will mean to him/her. Include this answer as an attachment on a separate sheet.